

**Pittcon 2020 Board of Directors Meeting  
Meeting Summary  
March 25, 2020**

Chuck Gardner called the meeting to order at 6:30PM.

**In Attendance:** Eli Absey, Don Antczak, Jane Chan, Rose Clark, Neal Dando, Chuck Gardner, Amit Ghosh, Marc Hubert, Karen Johnson, Heather Juzwa, Jonell Kerkhoff and Tammy Yallum

For the Schneider Downs 2019-2019 audit presentations: Brad Davis, Mike Shatlock and Joe Cox and the Schneider Downs auditors, Brittany Becker, Victoria Sarver and Kim Griffith were in attendance.

**Agenda****Schneider Downs Audit Reporting**

Schneider Downs reported the results of the 2019 Audits for the Pittsburgh Conference, the Society for Analytical Chemists of Pittsburgh and the Spectroscopy Society of Pittsburgh.

**Approve February 10, 2020 Meeting Minutes and Executive Summary:**

A motion was made by Neal Dando to approve the February 10, 2020 meeting minutes and executive summary. Jane Chan seconded the motion. The motion was unanimously approved.

**Approve December 2019 Treasurer's Report**

A motion was made by Don Antczak to accept the December 2019 treasurer's report. Jane Chan seconded the motion. The motion was unanimously approved.

**Acknowledgements:** None

**Office Issues/Updates:**

The Office staff has been working from home as of Monday, March 23. Tammy Yallum sent out an email with cell phone numbers of each member so that they could be reached for ongoing Pittcon work and SACP, SSP work. Tammy is getting the mail on a frequent basis and Joe Cox is printing checks on a periodic basis.

**Old Business:****Society Sustainment Proposal:**

The March 30 meeting with Hefren-Tillotson will be a conference call. Neal Dando will work with Hefren-Tillotson to set up a conference call number and send this information to the BOD members.

**Pittcon Reports**

**Pittcon 2020** --- Jane Chan walked the Expo floor and thanked Exhibitors during the 2020 Pittcon.

She plans to send her Chairs a reminder to complete their final committee reports by April 1.



300 Penn Center Boulevard, Suite 332, Pittsburgh PA 15235  
(800) 825-3321 • (412) 825-3220  
info@pittcon.org • www.pittcon.org

**Pittcon 2021** --- Neal Dando asked the Board of Directors to hold the date of June 2, 2020 at 8PM for a brief phone call. He will provide more information later.

The 2021 Pittcon Party will be at Mardi Gras World. Work is underway to finalize the contract.

**Pittcon 2022** --- Eli Absey is updating the contract with the Atlanta Convention Center to incorporate the new Pittcon end date of Wednesday.

**Next Meeting Date:**

At the next Monday, March 30, 2020 BOD meeting, Hebron-Tillotson will discuss society sustainability planning. The meeting start time is 630PM via conference call.

**Adjournment:** Chuck made the motion to adjourn at 8:35PM.