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**Event Summary**

Complete this worksheet for each exhibitor you visited where you actively participated in a live demo, product seminar, Q&A with technical personnel or any other significant interaction.

**Exhibiting Company:**

**Name of Contact:**

**Type of Equipment You Evaluated:**

**Details of potential solutions to laboratory challenges:**

**Key Concepts, Techniques, and Tips:**

**Action Items:**

**Estimated Return on Investment:**

**Professional Contacts**  
*Include contact information for all presenters and attendees you plan to follow up with.*

**Name:**

**Contact Details:**

**Discussion and Potential Usefulness:**