

## *The Pittsburgh Conference on Analytical Chemistry and Applied Spectroscopy*

### EXECUTIVE SUMMARY OF THE SEPTEMBER 7, 2016 BOARD OF DIRECTORS MEETING

Meeting Location: Large Board Room, Pittsburgh Conference Office

#### Members Present:

- Gregory J. Meisner, President, Pittsburgh Conference
- William R Sharpe, Immediate Former President, Chairman of the Board, Pittsburgh Conference
- Melinda Stephens, Chair, Society for Analytical Chemists of Pittsburgh (by phone)
- Karen Johnson, Chair, Spectroscopy Society of Pittsburgh
- Joseph J. Grabowski, Immediate Former Chair, Spectroscopy Society of Pittsburgh
- Elias S. Absey, Immediate Former Chair, Society for Analytical Chemists of Pittsburgh
- Resa B Stauffer, Treasurer, Pittsburgh Conference

#### Absent:

- Adrian Michael, Vice-President, Pittsburgh Conference

#### Observers:

- Jane Chan, Assistant Treasurer, Pittsburgh Conference
- Kerry Holzworth, Chair-Elect, Spectroscopy Society of Pittsburgh
- Charles W. Gardner, President-Elect Designate, Pittsburgh Conference
- Michelle Ward, Chair-Elect, Society for Analytical Chemists of Pittsburgh (by phone)

#### Absent:

- Ronald Bargiel, Corporation Secretary, Pittsburgh Conference
- William Schell, Pittsburgh Conference Office Manager

#### **MEETING MINUTES AND TREASURER'S REPORT**

Chair Bill Sharpe called the meeting to order at 6:28 PM.

A motion was made by Gregory J. Meisner and seconded by Joseph J. Grabowski to approve the Minutes and Executive Summary of the August 4, 2016 BOD Meeting. The motion was approved unanimously.

A motion was made by Gregory J. Meisner and seconded by Elias S. Absey to approve the June 30, 2016 Treasurer's report. The motion was approved unanimously.

#### **Acknowledgments**

None

#### **OFFICE ISSUES**

Greg Meisner spoke with Bill Schell. He will be unable to return until a re-evaluation of his progress. He is done with the treatment, but not feeling up to par.

Pat Golick is postponing her retirement until late December. There has been some discussion about who will replace Patty. Melinda stated that Pat would prefer to work in the Conference office over conference week and not go on site.

#### **NEW BUSINESS**

The 2017 Budget was presented to the Board. Greg Meisner reported that this budget cautiously underestimates the income. Reasonable goals have been set for the committees, but discretionary funds will be available if the chair can demonstrate necessity. The budget takes into account the high labor cost and increased shuttle bus costs.

A motion was made by Joseph J. Grabowski and seconded by Elias S. Absey to approve the Budget as presented. The motion was approved unanimously.

As per SSP bylaws, Karen Johnson, presented the 2016-2017 SSP Proposed Budget to the Board.

Chuck Gardner reported on his meeting with the ACS-DAC. He met with Joel Harris and Caroline Phinney in Philadelphia. You need to have a presence at both National Meetings to get support from the National ACS, but they would like to continue co-programming with us. They have placed link on their website acknowledging us, so we need to do the same on ours. You can be a member of the DAC without being a full ACS member, so we should see if we can get our conferees to become members. They are happy to work with us. Overall it was a good meeting and a good start, but nothing substantial was resolved.

Michelle asked about the status of improvements to the Board Room that Adrian brought up at the last meeting. She asked about video conference capability.

### **PITTCON REPORTS**

**2017** Greg Meisner – The Experient contract has been signed for 2017 with options for 2018 and 2019. Did not want to lock us into a multi-year contract in case there is a problem.

Currently booth numbers are behind, but there are lots of new Chinese companies and they want to be spread-out throughout the floor.

The Former Presidents' Dinner will be held in Pittsburgh on April 21, 2017 at LeMont. This will allow the former presidents who are active to not have their time taken during conference week.

Science Week is fully subscribed and it looks good. 155 teachers are registered.

Greg will be attending SCIEEX in Minneapolis.

Important Dates:

October 6 – Chair/Chair-Elect Meeting – Edgewood Country Club

December 17 – December Meeting – Omni

January 19 – General Committee Meeting – Cool Springs (Bethel Park)

**2018** No report.

**2019** Charles Gardner – Met with Joy Titus-Young with USP about programming with us. Philadelphia local ACS has suggested a Pittcon Speakers Bureau, where we bring a national speaker there and have a 10 minute talk about Pittcon. He toured hotels. He is looking at hotels other than the Marriott for headquarters. Perhaps a smaller hotel with new locations for the President's Reception and the Former President's Dinner. People are excited about coming back, but we will look at a different layout over that of 2013.

### **NEXT BOD MEETING**

The next BOD meeting will be Wednesday, October 5, 2016.

**Respectfully submitted,**

**Resa B. Stauffer**  
**Pittsburgh Conference Treasurer**