

The Pittsburgh Conference on Analytical Chemistry and Applied Spectroscopy

EXECUTIVE SUMMARY OF THE AUGUST 4, 2016 BOARD OF DIRECTORS MEETING

Meeting Location: Omni Bedford Springs Resort, Harrison Room

Members Present:

- **Gregory J. Meisner, President, Pittsburgh Conference**
- **William R Sharpe, Immediate Former President, Chairman of the Board, Pittsburgh Conference**
- **Adrian Michael, Vice-President, Pittsburgh Conference**
- **Melinda Stephens, Chair, Society for Analytical Chemists of Pittsburgh**
- **Karen Johnson, Chair, Spectroscopy Society of Pittsburgh**
- **Joseph J. Grabowski, Immediate Former Chair, Spectroscopy Society of Pittsburgh**
- **Elias S. Absey, Immediate Former Chair, Society for Analytical Chemists of Pittsburgh**
- **Resa B Stauffer, Treasurer, Pittsburgh Conference**

Observers:

- **Kerry Holzworth, Chair-Elect, Spectroscopy Society of Pittsburgh**
- **Charles W. Gardner, President-Elect Designate, Pittsburgh Conference**
- **Michelle Ward, Chair-Elect, Society for Analytical Chemists of Pittsburgh (by phone)**

Absent:

- **Jane Chan, Assistant Treasurer, Pittsburgh Conference**
- **Ronald Bargiel, Corporation Secretary, Pittsburgh Conference**
- **William Schell, Pittsburgh Conference Office Manager**

MEETING MINUTES AND TREASURER'S REPORT

Chair Bill Sharpe called the meeting to order at 2:07 PM.

A motion was made by Joseph J. Grabowski and seconded by Gregory J. Meisner to approve the Minutes and Executive Summary of the July 5, 2016 BOD Meeting. The motion was approved unanimously.

The June 30, 2016 Treasurer's report was not available so it was not voted on.

Acknowledgements

Two Acknowledgements were received. The one from Penn State was passed on to the societies. The second was from the Leukemia and Lymphoma Society for a donation made in memory of Helen Pensenstadler.

OFFICE ISSUES

Greg Meisner reported for Bill Schell because Bill is currently on medical leave. The discussion was about changes in staffing with Pat Golick retiring December 1, 2016. Patty has agreed to work part time and even attend Pittcon 2017, a change from previous discussions with her. Although it is possible to hire someone to replace her, a replacement may exist in the office. Valarie Daugherty has expressed an interest in the Short Course coordinator position. A discussion ensued about this possible change. Because of nature of the work of the societies and the conference, this seems to be a good option, since it will take a couple of months to hire from outside. In addition, a temporary can be brought in to help if needed.

Bill may be out at least 6 to 8 more weeks because of his treatment. He sent an email to the named presidents and the office staff about how he's doing.

NEW BUSINESS

Joe Grabowski reported on a plan that the societies are pursuing for getting more name recognition for the societies and the conference in the Pittsburgh. With the expansion of the Carnegie Science Center, there is an opportunity for the sponsorship of a classroom at the science center. A discussion ensued about recognition of the societies vs the conference. Joe reiterated that this was an information presentation only. A concrete proposal would be presented in the future to the board.

Chuck Gardner brought a discussion of the conference and the ACS-DAC. National ACS is applying pressure to the DAC to stop co-locating with Pittcon, but to present at the Spring ACS meeting. There was a discussion about our support of the ACS. Chuck is planning to meet with the DAC in Philadelphia at the Fall ACS meeting. He is trying to bolster our relationship. Additionally a formal agreement needs set up, not the informal agreement that we have now.

Adrian Michael brought up that the Large Board Room at the office needs some work. More importantly the AV system and the phone used for conference calls.

Chuck asked about a written agreement between JAIMA and the conference. Greg reported that there is a preliminary agreement, but it is still a work in progress to knock out the final version.

PITTCON REPORTS

2017 Greg Meisner – The new Registration Vendor is will be Experient for 2017 with options for 2018 and 2019. They are able to track people multiple ways. This will give us more data without using an additional company. We will also get an integrated mobile app, Adrian reported it's the same app the ACS uses. Geoff and Kim exhibited in Chicago at the IFT show and they use Experient. IFT has a booth evaluation where they went to each booth and evaluate them on appearance, content and staffing.

A full report will be presented at the General Committee meeting tomorrow.

2018 Adrian Michael- No report.

2019 Charles Gardner – Chuck is planning a trip to Philadelphia the week of August 21, 2016 to meet with the Philadelphia people and to meet with the ACS Division of Analytical Chemistry (at the ACS National Meeting). They (DAC) have been getting pressure from the National ACS to stop holding their meeting at Pittcon.

NEXT BOD MEETING

The next BOD meeting will be Wednesday, September 7, 2016 at the Conference Office.

The meeting adjourned at 3:50PM.

Respectfully submitted,

Resa B. Stauffer
Pittsburgh Conference Treasurer