

***The Pittsburgh Conference on Analytical Chemistry and Applied Spectroscopy***  
**EXECUTIVE SUMMARY**  
**OF THE JANUARY 12, 2016**

**BOARD OF DIRECTORS MEETING**

**Meeting Location: Pittsburgh Conference Office**

**Members Present:**

- **William R Sharpe, President, Pittsburgh Conference\* (by Phone)**
- **Charles L. Holifield, Immediate Former President, Chairman of the Board, Pittsburgh Conference\***
- **Gregory J. Meisner, Vice-President, Pittsburgh Conference\***
- **Adrian Michael, Treasurer, Pittsburgh Conference\* (and President-Elect Designate, Pittsburgh Conference\***
- **Elias S. Absey, Chair, Society for Analytical Chemists of Pittsburgh\***
- **Joseph J. Grabowski, Chair , Spectroscopy Society of Pittsburgh\***
- **Susan K. Zawacky, Immediate Former Chair, Society for Analytical Chemists of Pittsburgh\* (by Phone)**
- **Richard S. Danchik, Corporation Secretary, Pittsburgh Conference\*\***
- **Melinda R. Stephens, Chair –Elect society for Analytical Chemists of Pittsburgh \*\* (by Phone)**
- **Resa B Stauffer, Assistant Treasurer, Pittsburgh Conference\*\***

**Members Absent: Stephanie J. Wetzel\***  
**Karen Johnson\*\***

**\* - Voting Member**

**\*\* - Non-Voting Member**

**Guest: William Schell, Pittsburgh Conference Office Manager**

**MEETING MINUTES AND TREASURER'S REPORT**

Chairperson Charlie Holifield called the meeting to order at 6:35 PM. All members were present except Stephanie J. Wetzel and Karen Johnson. Susan K. Zawacky. William Sharpe and Melinda Stephen attended by Phone.

Mr. James T. Meredith and Mr. Matthew S. Snider of the Hefren-Tillotson, Inc. Corporation reviewed the financial position of the Pittsburgh Conference with specifics on the various investments as of December 31, 2015.

A motion was made by Elias S. Absey and seconded by Joseph J. Grabowski to approve the Minutes and Executive Summary of the December 8, 2015 BOD Meeting. The motion was approved unanimously.

A motion was made by Susan K. Zawacky and seconded by Elias S. Absey to accept the Treasurer's Report of December, 2015. The Motion was approved unanimously.

A motion was made by Adrian Michael and seconded by Gregory J. Meisner to approve the selection of Chicago for Pittcon 2024 as recommended by the Pittcon Site Selection Committee. This was the second reading that was initiated by email vote of the voting BOD members with the motion passing.

**OFFICE ISSUES**

Bill Schell reported:

- 1 Amy Bovino was hired on a full time basis effective as of January 19, 2016.

**Acknowledgements**

A thank you note from the Phil Nardoizzi family for the donation to the Wounded Warrior Project on the death of Phil's father.

A Thank you note form the Nick Barsic family on the death of Nick's brother.

**NEW BUSINESS**

No new business.

**PITTCON REPORTS**

Bill Sharpe --no report

Greg Meisner- no report

Adrian Michael - no report

**NEXT BOD MEETING**

The next BOD meeting will be held on Monday, February 8, 2016, at 6:00 PM at the Conference Office.

The meeting was adjourned at 8:10 PM

Respectfully submitted,



2016-02-08

**Richard S. Danchik**  
**Pittsburgh Conference Corporation Secretary**