



Important Dates and Deadlines for Pittcon 2018

Please note this list will be updated with more information as dates are confirmed

MAY 2017:

- **Thurs., May 18 – 2:00 PM – 3:00 PM**
 - Exhibitor's webinar

JUNE 2017:

- **Mon., June 5, 2017**
 - Booth Space signups begin on-line

AUGUST 2017:

- **Mon., August 7, 2017**
 - Booth assignments begin in seniority order

SEPTEMBER 2017:

- **Fri., September 8, 2017**
 - Booth Space signups and payments due for early rate

OCTOBER 2017:

- **Fri., October 6, 2017**
 - Last day for 75% refund on cancellation of booth space
- **Mon., October 30, 2017**
 - Booth assignments sent to exhibitors

NOVEMBER 2017:

- **Fri., November 3, 2017**
 - Exhibitor Service Manual available on-line
- **Fri., November 10, 2017**
 - Last day for 50% refund on cancellation of booth space
- **Mon., November 13, 2017**
 - Balance of booth space payments due

JANUARY 2018:

- **Fri., January 5, 2018**
 - Last day for 25% refund on cancellation of booth space
- **Mon., January 15, 2018**
 - Exhibitor Appointed Contractor form due
 - Hanging banner, specialized lighting and exhibit drawings are due to The Pittsburgh Conference for approval
 - Certificate of Insurance or Signed Waiver & Release due to The Pittsburgh Conference

- **Fri., January 19, 2018**
 - First day that items can be received at the Global Experience Specialists – (GES) Advance Warehouse

FEBRUARY 2018:

- **Thurs., February 1, 2018**
 - GES advance discount pricing deadline
 - Last day for incentive rate on Electrical, Air & Water Services provided by OCCC
 - Last day for incentive rate on Internet & Telephone Services provided by OCCC
- **Thurs, February 15, 2018**
 - Last day that items can be received at the GES Advance Warehouse
- **Mon., February 19, 2018**
 - Last day for base rate on Electrical, Air & Water Services provided by OCCC
 - Last day for base rate on Internet & Telephone Services provided by OCCC
- **Tues., February 20, 2018**
 - Onsite rate begins for Electrical, Air & Water Services provided by OCCC
 - Onsite rate begins for Internet & Telephone Services provided by OCCC
- **Wed., February 21, 2018**
 - GES standard pricing deadline
- **Thurs., February 22, 2018**
 - Exhibitor move-in begins
 - First day items can be received at the Orange County Convention Center – West Building
 - GES on-site pricing begins
- **Fri., February 23, 2018**
 - Exhibitor Registration opens – badge pick up only
- **Sat., February 24, 2018**
 - Short Courses open
- **Mon., February 26, 2018**
 - Technical Program open
- **Tues., February 27, 2018**
 - Exhibits Open

MARCH 2018:

- **Thurs., March 1, 2018**
 - Exhibitor's Meeting – 11:30 AM-1:00 PM
 - Exposition closes – 5:00 PM
 - Move Out starts
- **Thurs., March 1 – Sat., March 3, 2018**
 - Move Out continues