

APRIL 2023

Tuesday, April 4, 2023 – Monday, May 8, 2023

- Booth Space registration for Pittcon 2024 begins for 600 sq. ft. or more. Includes booth and seminar room space combined. **Email Stephanie Christman if you wish to be included in this round** christman@pittcon.org

MAY 2023

Tuesday, May 9, 2023

- Booth space reservations begin online for Pittcon 2024 (San Diego) via the Exhibitor Portal for all companies requesting under 600 sq. ft. in exhibiting space.

SEPTEMBER 2022

Friday, September 15, 2023

- Last day for 75% refund on space or seminar room reduction/cancellation

OCTOBER 2023

Tuesday, October 3, 2023

- Exhibitor Booth Staff and Corporate Guest registration opens (Maritz)

Monday, October 16, 2023

- Pittcon 2024 Exhibitor Services Manual available online and through the Exhibitor Portal

NOVEMBER 2023

Wednesday, November 15, 2023

- Last day for 50% refund on space or seminar room reduction/cancellation

DECEMBER 2023

Friday, December 1, 2023

- Any booth reservation made after December 1, 2023, must be paid in full upon reservation

Friday, December 15, 2023

- Hanging banner, specialized lighting, and exhibit drawings due to the Pittsburgh Conference for approval
 - Detailed plans for all Peninsula and island configurations are due to PEM for approval
 - Last day for 25% refund on space or seminar room reduction/cancellation
- PLEASE NOTE: *NO refunds after this date.*

JANUARY 2024

Friday, January 12, 2024

- Certificate of Insurance due to The Pittsburgh Conference
- If applicable, Exhibitor Appointed Contractor form and EAC insurance due to The Pittsburgh Conference
- Last day for changes to be included on the printed floorplan and exhibitor list and other printed materials.

Monday, January 22, 2024

- First day that items can be received at the Global Experience Specialists – (GES) Advance Warehouse

Wednesday, January 31, 2024

- Any reservation made after January 31, 2024 must be paid in full via credit card only.

FEBRUARY 2024

Friday, February 2, 2024

- GES online discount pricing deadline on carpet, furniture, etc.
- Last day for on-line advanced discount rate on electric, air & water services provided by GES/SDCC
- Last day for on-line advanced rate on internet & telephone services provided by SDCC
- Last day for accepted changes to company name, booth number, booth size, and other exhibitor information.

Saturday, February 3, 2024

- GES / SDCC standard pricing begins

Monday, February 19, 2024

- Last day that items can be received at the GES Advance Warehouse

Friday, February 23, 2024

- Exhibitor move-in begins
- First day items can be received at the SDCC
- GES on-site pricing begins

Saturday, February 24, 2024

- Registration opens
- Short Courses open

Sunday, February 25, 2024

- Technical Program Opens

Monday, February 26, 2024

- Exposition opens

Wednesday, February 28, 2024

- Exposition closes – 3:00 PM
- Move out begins – 3:01 PM

Thursday, February 29, 2024

- Move out continues – 8:00 AM – 5:00 PM

Friday, March 1, 2024

- Move out continues – 8:00AM – 10:00AM