



Pittcon 2022 - Important Dates and Deadlines

March 2021:

- **Monday, March 8 – Friday, March 12, 2021**
 - Pittcon 2021 (Virtual conference)
- **Tues., March 30, 2021 (2:00 PM–3:00 PM EST)**
 - Pittcon 2022 Exhibitor Kickoff Webinar
 - Booth Pricing (Standard / Packages / Tiers)
 - Floorplan layout / Assigning Process
 - Hear from the Atlanta Convention & Visitors Bureau and The Georgia World Congress Center (GWCC) on safely returning to a Face to Face event

April 2021:

- **Monday, April 5, 2021**
 - Booth space sign up for Pittcon 2022 (Atlanta) opens for 600 sq. ft. or more. Includes booth and seminar room space combined. **Email Stephanie Christman if you wish to be included in this round christman@pittcon.org**
- **Monday, April 19, 2021**
 - Booth space sign up begins online for Pittcon 2022 (Atlanta) in seniority order.
Includes companies at the 60 - 72 year level
- **Monday, April 26, 2021**
 - Booth space sign up begins online for Pittcon 2022 (Atlanta) in seniority order.
Includes companies at the 59 - 50 year level

May 2021:

- **Monday, May 3, 2021**
 - Booth space sign up begins online for Pittcon 2022 (Atlanta) in seniority order.
Includes companies at the 49 - 40 year level
- **Monday, May 10, 2021**
 - Booth space sign up begins online for Pittcon 2022 (Atlanta) in seniority order.
Includes companies at the 39 - 30 year level
- **Monday, May 17, 2021**
 - Booth space sign up begins online for Pittcon 2022 (Atlanta) in seniority order.
Includes companies at the 29 - 20 year level
- **Monday, May 24, 2021**
 - Booth space sign up begins online for Pittcon 2022 (Atlanta) in seniority order.
Includes companies at the 19 - 10 year level

June 2021:

- **Tuesday, June 1, 2021**
 - Booth space sign up begins online for Pittcon 2022 (Atlanta) in seniority order.
Includes companies at the 9 - 1 year level
- **Tuesday, June 8, 2021**
 - Booth space sign up begins online for Pittcon 2022 (Atlanta) **for all NEW EXHIBITORS and companies who missed their placement**

AUGUST 2021:

- **Monday, August 16, 2021**
 - Lab Gauntlet sign-ups available online
 - Demo Zone sign-ups available online
 - Meeting Space sign-ups available online
 - Promotional Opportunities available online

SEPTEMBER 2021:

- **Friday, September 3, 2021**
 - Final Balance due on booth space and seminar room space
- **Friday, September 10, 2021**
 - Last day for 75% refund on space or seminar room reduction / cancellation
- **Tuesday, September 14, 2021**
 - Pittcon 2022 Exhibitor Service Manual available online

OCTOBER 2021:

- **Monday, October 4, 2021**
 - Exhibitor Booth Staff and Corporate Guest registration opens (Maritz)
- **Friday, October 29, 2021**
 - Last day for 50% refund on space or seminar room reduction / cancellation

DECEMBER 2021:

- **Friday, December 17, 2021**
 - Exhibitor Appointed Contractor form due
 - Hanging banner, specialized lighting and exhibit drawings are due to The Pittsburgh Conference for approval
 - Detailed plans for all Peninsula and Island configurations are due to PEM for approval

JANUARY 2022:

- **Friday, January 7, 2022**
 - Certificate of Insurance or Signed Waiver & Release due to The Pittsburgh Conference
 - Last day for 25% refund on space or seminar room reduction / cancellation.
PLEASE NOTE: NO refunds after this date.
- **Thursday, January 27, 2022**
 - First day that items can be received at the Global Experience Specialists – (GES) Advance Warehouse

FEBRUARY 2022:

- **Wednesday, February 9, 2022**
 - GES online discount pricing deadline on carpet, furniture, etc.
 - Last day for on-line advanced discount rate on Electric, air & water services provided by GWCC
 - Last day for on-line advanced rate on Internet & Telephone Services provided by GWCC
- **Thursday, February 10, 2022**
 - GES / GWCC Standard pricing begins
- **Friday, February 25, 2022**
 - Last day that items can be received at the GES Advance Warehouse

MARCH 2022:

- **Thursday, March 3, 2022**
 - Exhibitor move-in begins
 - First day items can be received at GWCC
 - GES on-site pricing begins
- **Saturday, March 5, 2022**
 - Registration opens
 - Short Courses open
- **Sunday, March 6, 2022**
 - Technical Program opens
- **Monday, March 7, 2022**
 - Exposition Opens
- **Wednesday, March 9, 2022**
 - Exhibitor's Meeting – 11:30 AM-1:00 PM EST
 - Exposition closes – 3:00 PM (EST)
 - Move out begins – 3:01 PM – 9:00 PM (EST)
- **Thursday, March 10, 2022**
 - Move out continues – 8:00 AM – 5:00 PM