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**Utilize the following to build buzz and engage with your customers:**

Schedule at least 5 social media posts in advance; include your booth number and the #Pittcon hashtag, and if you’ve got great swag, make sure to brag!

Send out a press release to media who cover your industry. Add the release to your website and free newswire services like PRLog.

Send an email to let your customers and partners know you’ll be at Pittcon.

Engage with attendees during the conference using the #Pittcon hashtag.

Write a blog post about your experience when you return.

Submit press releases and/or white papers for posting on the Pittcon website.

Download the registered media list.



Put a customized Pittcon banner ad on your company website.

If you are a Pittcon exhibitor AND sponsor, then make sure to promote that as well. We’ll provide content later in this document to help with promoting your partnership with Pittcon as an exhibitor and sponsor.

{Image of Company Logo}

**FOR IMMEDIATE RELEASE**

Media Contact: {First & Last Name} {Phone Number (XXX) XXX-XXXX} {Email Address}

**{Company Name} to Exhibit at Pittcon 2020 in Chicago**

{City, State} – {Release Date} – From March 1 to 5, 2020, {Company Name} will head to Chicago for Pittcon, the world’s leading annual conference and exposition on laboratory science. {Returning to Pittcon for the XX year} OR {Exhibiting at Pittcon for the first time}, {Company Name} will showcase {describe what is being showcased, leading with what’s new} at {Booth Number}.

Pittcon’s Exposition showcases the latest products, services, and innovations in all areas of analytical chemistry, applied spectroscopy, life science, and a broad number of scientific disciplines to a global audience.

During the 2020 Expo, {Company Name} will showcase/debut {insert product and details about offerings, activities, promotions, etc}.

In 2020, the three-day Expo will run from 9am-5pm from March 3 to 5, including an Expo-only afternoon on Wednesday, March 4. In 2019, over 700 exhibitors showcased their products and services including, nearly 200 international companies and over 100 first-time exhibitors.

{Quote from company spokesperson}

For more information visit our {Company Website}, stop by {Booth Number} during Pittcon 2020, or tweet along with us using the #Pittcon hashtag.

###

**About {Company Name}**

{Company Boilerplate}

**About Pittcon**

Pittcon® is a registered trademark of The Pittsburgh Conference on Analytical Chemistry and Applied Spectroscopy, a Pennsylvania non-profit organization. Co-sponsored by the Spectroscopy Society of Pittsburgh and the Society for Analytical Chemists of Pittsburgh, Pittcon is the premier annual conference and exposition on laboratory science.

Proceeds from Pittcon fund science education and outreach at all levels, kindergarten through adult. Pittcon donates more than a million dollars a year to provide financial and administrative support for various science outreach activities including science equipment grants, research grants, scholarships and internships for students, awards to teachers and professors, and grants to public science centers, libraries and museum.

**Subject Line:**

Will We See You at Pittcon This March?

**Body Content:**

{Company Name} is excited to announce that we’ll be heading to Pittcon 2020 in Chicago! From March {Dates}, look for our team who will be {debuting/showcasing innovation} at Booth {Booth Number}.

{Include unique details about your company’s promotions, swag, sessions you’re excited to attend, and/ or high level executives in attendance.}

Like you, we can’t wait to take advantage of photo ops with “The Bean” sculpture and taste-testing at the famous deep dish pizzas and hot dogs. But we’re most excited for the chance to see all of you in person. Pittcon is one of the few annual events where we can step out from behind our screens and show you that your business is personal to us.

Leading up to the Conference and Expo, we encourage you to join the conversation with {Twitter handle} using the #Pittcon hashtag. We can’t wait to see you at Booth {Booth Number} this March!



[**\*\*View SPAM Words\*\***](https://blog.hubspot.com/blog/tabid/6307/bid/30684/The-Ultimate-List-of-Email-SPAM-Trigger-Words.aspx)

**Use the following drafted** **social media posts for Twitter, Instagram, Facebook, and LinkedIn:**

* Ready to talk {Topic}? Our experts will be at #Pittcon 2020 in Chicago this March! Look for us at Booth {Booth Number}.
* To see the latest and greatest lab innovations from {Company Name}, come check us out at #Pittcon in Chicago, March 3-5.
* Come see {Company Name} at @Pittcon Booth {Booth Number}! We’ll be in Chicago from March 3-5.
* Save the date: We’ll be at #Pittcon in Chicago on March 3-5! Visit us at Booth {Booth Number} to experience our innovations up close.
* Want to see what we have in store for #Pittcon 2020? Come see us at Booth {Booth Number} and find out for yourself!

Being a Pittcon exhibitor and sponsor shows Pittcon attendees that you care about the scientific community as much as you care about the quality and distinctiveness of the scientific instrumentation you are exhibiting at Pittcon 2020.

Moreover, being a Pittcon sponsor is a promotional opportunity that your company will want to tell all prospective customers in preparation for Pittcon 2020. Think of it more as a partnership with Pittcon, and the following will help you tell others about it:

**Subject Line:**

Did you know?

**Body Content:**

{Company Name} is honored to announce its in-part sponsorship of Pittcon 2020 in Chicago, March {dates}. Not only will we be exhibiting our latest innovations at Booth {booth number}, but this year {Company Name} will also be giving back to the scientific community through our partnership with Pittcon.

Did you know that Pittcon is a non-profit organization that gives over 90% of its annual proceeds to further scientific endeavors? Pittcon supports science equipment grants, research grants, scholarships, and internships for students, awards to teachers and professors, and grants to public science centers, libraries, and museums. This is why {Company Name} is proud to be a sponsor of Pittcon 2020.

{Include unique details about your company’s particular sponsorship, your involvement in the scientific community, and your anticipated participation at Pittcon 2020.}

Like you, we want the future of science to be a bright one – we achieve that goal only by working together. This is why {Company Name} has partnered with Pittcon. We want to help today’s students become tomorrow’s scientists, laboratory managers, teachers, professors, and innovators.

Leading up to the Conference and Expo, we encourage you to join the conversation with {Twitter handle} using the #Pittcon hashtag. We can’t wait to see you at Booth {Booth

**Show your customers that by sponsoring Pittcon, you’re sponsoring resources to support new scientists that will change the world:**

* We want the future of science to be a bright one. That’s why we’re partnering with #Pittcon as a sponsor this year.
* We’ll be at #Pittcon this year as an exhibitor and as a sponsor. We’re proud to partner with Pittcon to support today’s students, tomorrow’s scientists.
* {Company Name} supports innovation in laboratory science and beyond, which is why we’re honored to be an in-part sponsor at this year’s #Pittcon!
* {Company Name} supports our scientific community and this year we’re partnering with #Pittcon to help further our shared mission of paying it forward.
* #Pittcon gives back over 90% of its annual proceeds to furthering the scientific community. That’s why {Company Name} is proud to be a Pittcon 2020 sponsor.
* Visit the {Sponsorship Purchased} at #Pittcon this March, proudly sponsored in part by {Company Name}!

For more information on exhibitor ROI, marketing opportunities, and materials to help you promote your presence at Pittcon, visit <https://pittcon.org/exhibitor/marketing-resources/>

**For additional information or questions, contact:**

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