PITTCON CONFERENCE & EXPO 2017

REQUEST FOR EXHIBITOR "CUSTOMER CONTACT ROOMS"

Company Name: _____ Booth #: _____

Address: _____

City: _____ State: _____ Zip: _____

Country (other than USA): _____

Phone Number: _____ Fax Number: _____

Company Representative Completing this form

Name: _____

Email: _____

"Customer Contact Rooms" will be located in Booth 4858 on the Exposition Floor at the back of the hall on the right side of the expo floor. The rooms are available in two different sizes - 10' x 10' or 10' x 20'. A 10' x 10' room will hold approximately 10 people comfortably and a 10' x 20' room will hold approximately 20 people. Each room will come with exposition-color carpet, a clothed round table and chairs, along with electric. Any additional services will be the exhibitor's responsibility to order.

Please Select Room Size: ☐ 10' X 10' @ $375 / 3 hours ☐ 10' X 20' @ $600 / 3 hours

Please Select Dates & Times in preference order:
Monday - Wednesday, 9:30 AM to 12:30 PM and 1:00 PM to 4:00 PM
Thursday, 9:30 AM to 12:30 PM

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

Keep the following in mind:

- Keep a record and/or copy of this request.
- Requests will be filled first-come, first-served.
- Do not send any money with your request.
  If the room is available, you will be invoiced and payment is due upon receipt.
- Requests will be taken until Friday, February 10, 2017.
- You will need to sign in at the Exposition Management Office prior to the start of your meeting.

Return completed form to: E-mail: expo@pittcon.org

Mail: The Pittsburgh Conference
Attn: Julianne Diddle
300 Penn Center Blvd., Suite 332
Pittsburgh, PA 15235-5503

Fax: 412-825-0366

If you have any questions, please phone 412-825-3220 x204.

Official Use Only

Room Type: _____
Invoice Date: _____
Invoice Amount: _____
Payment Type: _____
Date Received: _____