





## BILLING INFORMATION AND CREDIT CARD AUTHORIZATION FORM

### CONTACT INFORMATION

<b>TRADE SHOW</b>	Pittcon 2017	<b>ORDER DEADLINE</b>	Monday, February 13, 2017
<b>COMPANY</b>			
<b>CONTACT</b>		<b>PHONE #</b>	
<b>ACCOUNTING CONTACT</b>		<b>PHONE #</b>	
<b>EMAIL ADDRESS</b>		<b>FAX #</b>	

### PAYMENT INFORMATION

<b>METHOD OF PAYMENT</b>	<b>CHECK</b> <input type="radio"/>	<b>CREDIT CARD</b> <input type="radio"/>	<b>WIRE TRANSFER</b> <input type="radio"/>
<b>PLEASE NOTE, a credit card must be on file for any additional on-site orders or increase in quantities.</b>			
<b>CREDIT CARD #</b>			
<b>EXPIRATION DATE</b>		<b>V-CODE</b>	
<b>BILLING ADDRESS</b>			
<b>CITY, STATE, ZIP</b>			
<b>CARD HOLDERS NAME</b>			
<b>AUTHORIZED SIGNATURE</b>		<b>DATE</b>	

A copy of the contract outlining all services will be forwarded to you via facsimile.

A signed Terms & Conditions page must be returned to SAVOR and full payment in advance is required to complete your order.

Prices are only guaranteed 60 days from event date.

A 2.5% service fee will be added to credit card charges over \$20,000.

**Please remit this form to your Catering Sales Manager:**

Brandon Romines | [bromines@mccormickplace.com](mailto:bromines@mccormickplace.com) | 312.791.7232

SAVOR...Chicago, 301 East Cermak Road, 4<sup>th</sup> Floor, Chicago, IL 60616 FAX: 312-791-7280

Menu and pricing are specific to show floor catering.

Services are drop-off only. Staffing and upgrades are available. Consult your catering team for details.